



Dear New Student and Family,

Welcome to St. Lucy School and St. Lucy School Library where students love to read! The St. Lucy School library is a positive and supportive environment for learning. We are going to have an exciting year together reading and learning many new things. During your weekly library visits we will read stories, go over library skills, research skills, geography and share “book talks” where I will introduce you to wonderful new books.

St. Lucy School Library Rules & Responsibilities:

1. Wash you hands before reading a library book.
2. Be responsible and take good care of all your books.
3. Keep your library book in your backpack.
4. Keep your library book away from food and drinks.
5. Keep your library book out of the rain.
6. Keep your library book away from babies and pets.
7. Use a bookmark for saving your place in a book.
8. Never “dog ear” a page.
9. Never turn a book on its “face”.
10. Never write, scribble, glue, or cut the pages of a book.
11. Never try to repair a damaged library book because library books are mended with special materials.

12. Report any damage in a library book to the librarian.
13. Remember to check out your library book properly.
15. Always return your library book on time.
16. Student book loan period is seven-days.
14. Your library book is due the next week when the class visits the library.
17. You will not be able to check out another book unless you returned your library book.
18. Be considerate of others in the library by whispering or using your “indoor voice”.
19. Listen to instructions the first time they are given.
20. Respect and proper behavior must be practiced at all time.
21. Misbehavior of any kind will not be tolerated.
22. Any student exhibiting poor behavior will be sent back to the classroom.
23. Please tell the librarian when you have read a good book!

**READ 20-MINUTES A DAY:** Please make reading a priority in your life this year. Our school curriculum expects you to be familiar with literature and authors because these books and subjects are the building blocks for the programs taught. Researchers, doctors and educators recommend that you read for at least 20-minutes a day and hey, the book might be so good you just won't be able to put it down!

**LIBRARY CARD:** If you don't already have one I encourage you to get a library card from your local public library. Library cards are free. Older students will need to use the public library for extensive research projects.

**BIRTHDAY BOOK PROGRAM:** Please consider donating a book to our library in honor of your birthday. Our library Birthday Book Program information can be found on the LIBRARY page via School Speak.

I look forward to seeing you soon at the library!

Mrs. Casey

P.S. You can visit our library catalog (OPAC) online at [www.stlucyschool.org](http://www.stlucyschool.org)  
/Click: LIBRARY / Click: OPAC